

At Think Huge, innovation is at the heart of everything we do. Since our bootstrap beginnings in 2012, we've grown at an impressive rate of approximately 30% year-on-year, all without the need for external capital or debt. With a diverse and talented team of nearly 100 professionals from around the world, we're proud to be pioneers in the fintech sector.

We specialize in providing cutting-edge hosting solutions for algorithmic traders and gamers and develop customized trading analytics and educational platforms for both B2C and B2B applications. Looking ahead, we're also investing in AI solutions to shape the future of finance.

We are seeking a highly motivated Assistant Accountant to join the Finance & Operations Team, 100% remote, and consists of the top 1% professionals in the world.

You'll focus on setting and enforcing the quality standards for financial information. You will work on complex financial statements such as rapid reconciliation, reporting and consolidations. You will play a critical role in the team and will own end-to-end accounting as well as cash operations. As the Accounts Assistant, you will build monitoring and oversight capabilities for all key accounting processes and support in growing a world-class finance function.

If the thought of joining a cloud-based team and working on tough problems excites you, apply today. We help ambitious candidates realize their dreams

Primary Responsibilities:

- Oversee and manage the **month-end close process**, ensuring all departments provide timely and accurate information to close the books within 5–7 days.
- Record and maintain **day-to-day financial transactions** including sales, purchases, receipts, and payments.
- Perform **balance sheet reconciliations** and maintain accurate **trial balances** each month.
- Prepare **Profit & Loss (P&L)** statements and **Balance Sheets**, ensuring accuracy, compliance, and completeness.
- Manage **accounts payable (AP)** – vendor invoices, hosting platform fees, utilities, and other operating expenses.
- Handle **accounts receivable (AR)** – client billing, renewals, collections, and processing refunds.

- Reconcile **bank accounts, payment gateways** (PayPal, Stripe, etc.), and **hosting revenue systems** on a monthly basis.
- Maintain clear separation between **personal and business expenses** for owners and shareholders.
- **Distribute and record quarterly shareholder dividends**, ensuring correct accounting treatment.
- Administer **monthly payroll** for a global workforce.
- Process **customer refunds** and address financial inquiries or discrepancies efficiently.
- Maintain organized and compliant **financial documentation**, ensuring readiness for audits.
- Coordinate **year-end closing** and **audit processes**, serving as the main contact for external auditors.
- Prepare **financial statements, management reports, and variance analyses** to support senior management decisions.
- Update **end-of-month business reports** and participate in **invoice reviews** and **month-end review activities**.
- Support the **Finance & Operations** team with **ad-hoc analyses, reports, and administrative tasks** as needed.
- Provide insights to **senior management** on **financial variances, cash flow**, and the impact of **foreign exchange** and **digital currency** fluctuations.

Requirements:

- **Rock-solid accounting knowledge** and hands-on experience — ideally within a **technology** or **services-based** company (not manufacturing).
- Proficient in **Xero**; experience with **QuickBooks** or other web-based accounting platforms is also acceptable.
- Strong **bookkeeping background**, ideally managing accounts for **multiple corporate and parent organizations**.

- Proficient with **Google Sheets** and **Microsoft Excel**; comfortable learning and adopting **new digital tools** quickly.
- **High attention to detail**, accuracy, and strong organizational discipline.
- Excellent **communication and presentation skills** in English; must be confident in interacting with **senior managers across the UK, Australia, US, Europe, and South America** via webcam.
- Demonstrates **discretion, integrity, and trustworthiness**, given access to sensitive financial data, payment gateways, and payroll systems.
- **Agile and tech-savvy mindset** — open to exploring and mastering new systems used across the business.
- Diploma or Bachelor's degree in Accounting, Finance, or related field. Certifications including CFA, CPA, CMA would be an advantage.

Why Join Us?

- Work in a fully remote (with UK-based hours), global team that values flexibility and efficiency - no endless meetings, just focused collaboration.
- Play a key role in helping to drive growth across a diverse portfolio of brands.
- Have the freedom and autonomy to manage your creative work while making a real impact.
- Be part of a company that is constantly innovating, moving fast, and embracing the latest technology and trends.
- Enjoy a culture of collaboration, ownership, and fun in a growing, fast-paced environment.
- This is a full-time role with enormous potential for career progression. As we expand rapidly, we invest significantly in both external and internal training, fostering your professional development. You will have the opportunity to grow alongside the company, making an impact on both the creative and business sides of the organization.
- We offer up to 5 weeks of paid leave annually, because everyone deserves time to recharge.

Ready to help us shape the future of global hosting and AI infrastructure solutions? Apply now